



April 16, 2015

Glenmont Commons Homeowners Association

Re: 2015 Pool Season: Badge Application Process, Rules and Pool Hours

Dear Unit Owners and Residents,

Hard to believe given the extended winter season but the 2015 Glenmont Commons Pool Opening is almost here!

2015 Photo ID Appointments

- **Sunday, May 3rd and Saturday, May 16th /2 pm – 4 pm: Powder Mill Clubhouse, 85 Continental Road, Morris Plains, NJ**
- **By Appointment Monday – Friday, 10 am – 4 pm: Cedarcrest PM, 91 Clinton Road Suite 2D, Fairfield, NJ 07004. The phone number to make appointments with Kat Gyongyosi is 973-228-5477 ext. 13**

Glenmont Commons Pool Rules and Enforcement

The Glenmont Commons main pool, kiddie pool and deck areas with umbrella tables and lounge chairs are provided by the Glenmont Commons HOA for all residents in good standing and their authorized guests to safely enjoy during the summer months. The Glenmont Commons pool rules and regulations are issued, observed and enforced in order to ensure that the health and safety of all pool area guests is paramount.

The lifeguard on duty is an authorized agent of the Glenmont Commons HOA and is there to ensure that the pool rules and regulations are observed and enforced. As such, the lifeguard on duty has the final say on pool ID acceptance and admittance, and has the undisputed authority to remove any residents, tenants, and/or guests who are in violation of said rules and regulations or creating an unsafe or disrespectful situation in the pool area.

In order to avoid any misunderstandings with the lifeguard as well as respect your fellow neighbors and other guests, **bring your 2015 Glenmont Pool ID Badges with you** when enjoying the pool and associated pool areas, and please read, understand and observe the pool rules and regulations when in attendance.

Glenmont Commons 2015 Pool Season – Dates and Hours of Operation

- **Weekends only (Saturday/Sunday) May 16th – June 22nd : 10 am – 8 pm**
- **Daily Monday through Sunday June 23 – September 7th : 10 am – 8 pm**
- **Extended September weekends only (Saturday/Sunday) September 12th , 13th , 19th , and 20th : 10 am – 8 pm**

2015 Pool Application and Badge Process

A friendly reminder: residents and/or their tenants must meet the criteria noted below in order to be eligible for 2015 pool ID badges and admittance to the pool area:

- **Only homeowners in good standing (monthly dues paid to date, no outstanding fines) will receive 2015 pool ID badges and/or 2015 pool stickers. Only homeowners in good standing will be permitted to apply for tenant pool ID badges.**



- **Homeowners requesting pool badges must occupy the residence and reside on premises.**
- **Current contact information must be on file with Cedarcrest Property Management (updated owner contact sheet, or if applicable, updated tenant contact sheet.) Additionally, per the Glenmont Commons HOA By Laws, an up-to-date copy of your unit's lease must be on file in order for us to issue 2015 pool ID badges to your tenants.**

Current 2015 Season permanent resident photo ID badges and/or approved current season 2015 tenant photo ID badges are required for admittance beyond the pool gate into the general pool area. This includes the pool deck areas surrounding the main and kiddie pools as well as the lounge chairs and umbrella tables inside the pool gate.

If you do not have a current season 2015 permanent resident photo ID badge or approved current season 2015 tenant photo ID badge **YOU WILL NOT BE ADMITTED** to the pool area – period – even if you are not swimming.

Utility bills, driver's licenses, passports or forms of ID other than a current 2015 season photo ID badge will not be accepted for admittance to the pool or pool deck area. Guests must be accompanied by the sponsor resident with the proper pool ID badges in order to enter the pool area, and the sponsor resident **must remain with their guest at all times.**

Please be courteous to your friends and neighbors by not bringing extra guests without the proper guest badges.

- **Permanent Glenmont Residents requiring 2015 stickers only:** In order for your ID badges to be validated for the 2015 season, the enclosed forms and required signatures must be completed and returned to our office May 1, 2015 in order to receive your 2015 pool stickers. Upon receipt of the enclosed completed 2015 pool badge registration form, as well as a signed copy of the pool rules by unit occupying homeowner, the 2015 validation sticker(s) will be mailed to the resident homeowner for placement on the permanent badges over the existing 2014 notation.
- **Permanent Glenmont Residents requiring new photo ID badges:** We will be scheduling 2 weekend photo ID badge sessions at the Powder Mill Clubhouse, 85 Continental Road, Morris Plains on **Sunday, May 3rd and Saturday, May 16th /2 pm – 4 pm.**
- You are also welcome to schedule an appointment for your photo ID badges at the Cedarcrest Property Management Offices at 91 Clinton Road Suite 2D, Fairfield, NJ 07004. Prior to scheduling a photo ID appointment at the Cedarcrest PM office, the enclosed forms and required signatures, including the pool badge ID application as well as the acknowledgement and acceptance of pool rules, must be completed and returned to our office **NO LATER THAN May 1, 2015** in order to schedule your photo ID appointment for your 2015 pool badges.
- **Unit Owners requesting badges for tenants:** If you are a homeowner and rent out your unit, you may request pool badges for your tenants. You as the homeowner must fill out the first section of the pool application (homeowner name and address), sign the application including acknowledgement and acceptance of pool rules, and then forward it on to your tenants so they can complete and sign the resident tenant portion of the application as well as acknowledgement of pool rules, and return to our office in order to schedule an appointment for photo ID badges. Upon receipt of the enclosed completed 2015 pool badge registration form, the Homeowner/Tenant information form, as well as a signed copy of the pool rules by unit occupying homeowner AND tenant, an appointment for photo ID badges will be scheduled by Cedarcrest Property Management.

91 Clinton Road, Suite 2D
Fairfield, NJ 07004
P (973) 228-5477
F (973) 228-5422



- **Photo ID badges for Children:** All children 2 years and older are required to have photo ID badges. Please plan accordingly if you need to schedule an appointment in order to receive your child's photo ID badge in time for pool opening season.
- **If you are a new unit owner or have lost your photo ID badges and are in need of a new photo ID badge,** please indicate so on the enclosed application and you will receive instructions on how to schedule an appointment to have your permanent photo ID badges produced.

In addition, the pool parking area is reserved for residents and authorized tenant residents while they are enjoying the pool. Please refrain from parking and storing vehicles there when not at the pool area. There is absolutely no ball playing, skateboarding, bike riding, etc. The parking lot is not a playground and we ask that you follow the rules to ensure all the residents safety.

Should you have any questions, concerns or comments at any time now or during the pool season, kindly address them to your Property Administrator, Kat Gyongyosi via email at kat@cedarcrestpm.com or contact the office at (973) 228-5477, ext. 13.

We hope that you enjoy a safe & happy summer pool season.

Sincerely,

Tom Chilenski
Sr. Property Director
Cedarcrest Property Management
Glenmont Commons HOA